

Developing a Writer's Plan

By W. Terry Whalin

Key Quotation: "If you fail to plan, then you plan to fail."

Eight Time Wasters:

1. Email
2. Regular Mail
3. Telephone Calls
4. Following the News
5. Television
6. Family Interruptions
7. Volunteer Obligations
8. Writing Opportunities

Solutions to Time Wasters:

1. Email – Evaluate your reading and set specific times each day
2. Regular Mail – ask is it actionable and take action
3. Telephone Calls – set specific limited times to talk on the phone
4. Following the News – make a limit
5. Television – wean yourself from the one-eyed monster
6. Family Interruptions – take control with a sign on your office door
7. Volunteer Obligations – limit and disengage
8. Writing Opportunities – evaluate each one carefully

Set Reasonable Goals

Set Short-term Goals

Create a page goal for each project and stick with it

Create a Big Hairy Goal

Create a long-term goal for yourself and focus on it each day. How are you moving ahead toward accomplishing it?

Learn much more detail about a writer's goals in Chapter 2 from *Jumpstart Your Publishing Dreams* by W. Terry Whalin available immediately as an Ebook or paperback: <http://www.jumpstartdreams.com>

© 2024 W. Terry Whalin (www.terrywhalin.com) Visit Terry's blog: www.thewritinglife.ws Follow on Twitter: [www.twitter.com/terrywhalin](https://twitter.com/terrywhalin).
Get your book into the bookstores through Morgan James Publishing.
Email Terry at: terry@morganjamespublishing.com

Download this handout at: www.terrylinks.com/plan